



# Cabinet Office

## CARBON REDUCTION PLAN GUIDANCE

### Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier<sup>1</sup> and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard<sup>2</sup> and Guidance<sup>3</sup>, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

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<sup>1</sup>Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

<sup>2</sup>Technical Standard can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/991625/PPN\\_0621\\_Technical\\_standard\\_for\\_the\\_Completion\\_of\\_Carbon\\_Reduction\\_Plans\\_\\_2\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf)

<sup>3</sup>Guidance can be found at:

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/991623/Guidance\\_on\\_adopting\\_and\\_applying\\_PPN\\_06\\_21\\_\\_Selection\\_Criteria\\_\\_3\\_.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf)

# Carbon Reduction Plan

Supplier name: St Andrew's Healthcare

Publication date: September 2024

## Commitment to achieving Net Zero

St Andrew's Healthcare has published a board-approved Green Plan which outlines the Charity's commitment to achieving net zero. The Charity has signed up to the Independent Healthcare Providers Network industry-wide net zero commitment to achieve net zero emissions by 2035 and a net zero supply chain by 2045.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

<b>Baseline Year: FY19/20</b>	
<b>Additional Details relating to the Baseline Emissions calculations.</b>	
Historical Streamlined Energy & Carbon Reporting data has been used to calculate the baseline year emissions for scope 1 and 2 and are accurately recorded. Baseline Scope 3 emissions (based on the limited subset required under PPN 06/21) have been extrapolated and/or calculated from FY22/23 using FTE figures.	
<b>Baseline year emissions:</b>	
<b>EMISSIONS</b>	<b>TOTAL (tCO<sub>2</sub>e)</b>
Scope 1	4,496
Scope 2	3,846
Scope 3 (Included Sources)	3,620
<b>Total Emissions</b>	<b>11,962</b>

## Current Emissions Reporting

Reporting Year: FY23/24	
EMISSIONS	TOTAL (tCO <sub>2</sub> e)
Scope 1	3,974
Scope 2	2,306
Scope 3 (Included Sources)	2,669*
<b>Total Emissions</b>	<b>8,949</b>

\* Excludes Category 3 WTT and T&D emissions as not required under PPN 06/21

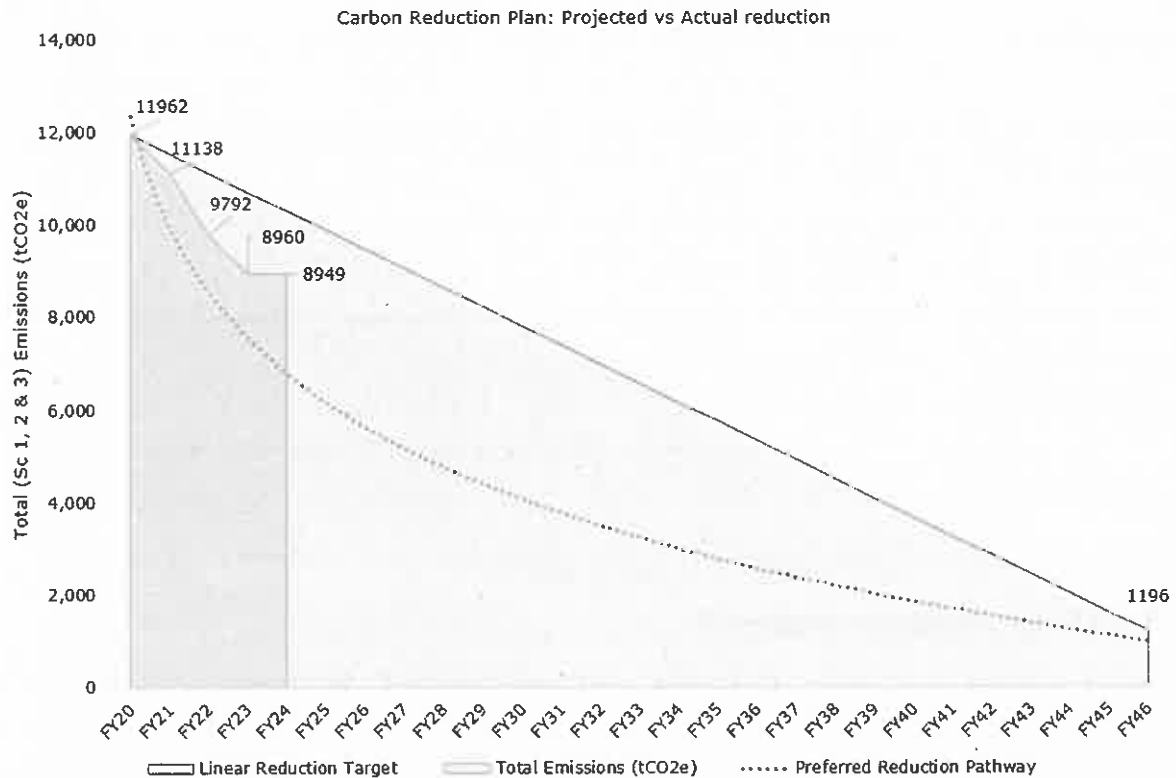
## Emissions reduction targets

In order to continue our progress towards achieving Net Zero, St Andrew's Healthcare has adopted the following carbon reduction targets aligned with that of the Independent Healthcare Providers Network (IHPN).

The IHPN have launched a new industry-wide pledge to achieve net zero emissions by 2035 and a net zero supply chain by 2045.

We are targeting that our carbon emissions will decrease over the next five years to approximately **8,000 tCO<sub>2</sub>e** by FY27/28. This is a reduction of **33%** against the baseline FY19/20.

Progress against these targets can be seen in the graph below:



## Carbon Reduction Projects

### Completed Carbon Reduction Initiatives

St Andrew's Healthcare has reduced its carbon emissions by over 3,000 t/CO<sub>2</sub>e against the FY19/20 baseline year, a 25% reduction.

The following environmental management measures and projects have been completed or implemented since the FY19/20 baseline. The carbon emission reduction achieved by the recent LED Lighting schemes alone are estimated 316 tCO<sub>2</sub>e, a 2.5% reduction against the FY19/20 baseline and the measures will be in effect when performing the contract.

- Published a Board-approved strategic Green Plan outlining the Charity's commitment towards its decarbonisation targets.
- Significant enhancements to our Building Management System at our Essex & Birmingham sites together with ongoing building optimisation strategies across all sites.
- Significant investment in LED lighting with many projects throughout the estate.
- Ongoing waste & recycling initiatives to divert from landfill.
- Replaced heating & DHW boilers with more efficient technology.
- Working towards Investors in the Environment recognised environmental accreditation.

In the future we intend to implement further measures such as:

- Develop a structured decarbonisation plan during FY24/25 that outlines the specific projects required to achieve St Andrew's Healthcare's net zero decarbonisation goals.
- Further energy reduction initiatives are planned including inverter control to air handling units and LED lighting projects throughout additional buildings in our Northampton and Essex estate during FY24/25 and beyond.

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>4</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>5</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>6</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

### Signed on behalf of the Supplier:

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Date: .....  
21st September 2024

<sup>4</sup><https://ghgprotocol.org/corporate-standard>

<sup>5</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>6</sup><https://ghgprotocol.org/standards/scope-3-standard>

